

# MAINE COMMISSION ON INDIGENT LEGAL SERVICES

## *Application for Indigent Case Assignments*

Name \_\_\_\_\_

Law Firm \_\_\_\_\_

Office Address \_\_\_\_\_

\_\_\_\_\_

Office Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Cell phone \_\_\_\_\_

Home Address \_\_\_\_\_

ME Bar Number \_\_\_\_\_ Admission Date to ME Bar \_\_\_\_\_

Law School/Graduation date \_\_\_\_\_

➤ Please list the District, Superior and Unified Criminal Courts in which you seek assignments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

➤ Please check all of the case types you are interesting in receiving assignments for:

\_\_\_\_\_ Operating Under the Influence

\_\_\_\_\_ Protective Custody

\_\_\_\_\_ Domestic Violence

\_\_\_\_\_ Emancipation

\_\_\_\_\_ Drug Offense

\_\_\_\_\_ Civil Commitments

\_\_\_\_\_ Other Felonies

\_\_\_\_\_ NCR Release Hearings (Augusta Only)

\_\_\_\_\_ Other Misdemeanors

\_\_\_\_\_ Lawyer of the Day

\_\_\_\_\_ Juvenile Defense

\_\_\_\_\_ Serious Violent Felonies

\_\_\_\_\_ Sex Offense

\_\_\_\_\_ Homicide

} *These case types require a separate application  
which can be found on the MCILS website.*

### **Please mail or email your application to:**

John D. Pelletier, Esq., Executive Director, Maine Commission on Indigent Legal Services

154 State House Station, Augusta, ME 04333

[john.pelletier@maine.gov](mailto:john.pelletier@maine.gov)

PLEASE ATTACH SHEETS AS NEEDED:

1. Provide a resume describing education and employment history.
2. As an attorney, have you ever been disbarred, suspended, reprimanded, censured, or otherwise formally disciplined, publicly or privately? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, please explain.
3. After your admission to the practice of law in any jurisdiction, have you ever been convicted of a felony or a crime of dishonesty in Maine or in any other jurisdiction? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, please explain.
4. Do you maintain an office or have the use of space that is reasonably accessible to clients and that permits the private discussion of confidential and other sensitive matters? \_\_\_\_\_ yes \_\_\_\_\_ no If no, please explain.
5. Do you maintain a telephone number staffed by personnel available for answering telephone calls or an answering service, answering machine, or voicemail that ensures client confidentiality? \_\_\_\_\_ yes \_\_\_\_\_ no
6. Have you completed a Commission-sponsored training course for the area(s) of law in which you are seeking to receive assignments? \_\_\_\_\_ yes \_\_\_\_\_ no  
If no, see question 7. If yes, please identify the training by date, location, and subject:  
  
\_\_\_\_\_  
  
\_\_\_\_\_
7. If your answer to question 6 is no and you wish to be exempted from the Commission training requirement on the basis of commitment to and proficiency in the practice area(s) for which you are seeking assignments, please set forth in detail your experience representing clients in the relevant practice area(s) over the course of at least the last three (3) years. Include specific trial experience, the portion of your practice devoted to such representation, and any other information demonstrating your commitment to and proficiency in such practice area(s). Also include contact information for two (2) references who are familiar with your commitment to and proficiency in the practice area(s) for which you are seeking assignments.

*By submitting this application, I agree to keep the Commission and the courts in which I represent indigent clients apprised of my telephone number and postal and email addresses. I also agree to cooperate with Commission monitoring, performance evaluation, and investigation of complaints related to my work on assigned cases. I understand that being eligible to receive assignments does not guarantee that I will receive any certain number or types of assignments. I hereby certify that the above information is true and accurate.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date